

# Environmental Compliance Inspection Training Workshop

Evaluation - Day One

**Topic: Introduction and Expectations**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The session thoroughly explained the expectations for the course
1	2	3	4	5	The discussion informed you about other programs and problems
1	2	3	4	5	The facilitators were well organized and kept interest high
Comments:					
_____					
_____					
_____					

**Topic: Environmental Compliance: The Goal**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The information presented was useful and relevant to my work
1	2	3	4	5	Adequate time was devoted to this topic. Too Much? 9 Too Little? 9
1	2	3	4	5	The facilitator was well organized and kept interest high
1	2	3	4	5	The visuals, text, and other material was useful and relevant
Comments:					
_____					
_____					
_____					

**Topic: Role(s) of the Inspector**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The information presented was useful and relevant to my work
1	2	3	4	5	Adequate time was devoted to this topic. Too Much? 9 Too Little? 9
1	2	3	4	5	The facilitator was well organized and kept interest high
1	2	3	4	5	The visuals, text, and other material was useful and relevant
Comments:					
_____					
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**Topic: Enforceability of Requirements (Lecture and Exercise)**

<i>Strongly Agree</i>					<i>Strongly Disagree</i>					<i>(Please circle appropriate response and write comments)</i>									
1	2	3	4	5	The information presented was useful and relevant to my work														
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9														
1	2	3	4	5	The facilitator was well organized and kept interest high														
1	2	3	4	5	The visuals, text, and other material was useful and relevant														
Comments:																			
_____																			
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**Topic: Inspection Planning**

<i>Strongly Agree</i>					<i>Strongly Disagree</i>					<i>(Please circle appropriate response and write comments)</i>									
1	2	3	4	5	The information presented was useful and relevant to my work														
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9														
1	2	3	4	5	The facilitator was well organized and kept interest high														
1	2	3	4	5	The visuals, text, and other material was useful and relevant														
Comments:																			
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# Environmental Compliance Inspection Training Workshop

Evaluation - Day Two

**Topic: Collecting Evidence**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The information presented was useful and relevant to my work
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9
1	2	3	4	5	The facilitator was well organized and kept interest high
1	2	3	4	5	The visuals, text, and other material was useful and relevant
Comments:					
_____					
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**Topic: On-Site Activities**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The information presented was useful and relevant to my work
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9
1	2	3	4	5	The facilitator was well organized and kept interest high
1	2	3	4	5	The visuals, text, and other material was useful and relevant
Comments:					
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**Topic: Interviewing Techniques and Exercise**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The information presented was useful and relevant to my work
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9
1	2	3	4	5	The facilitator was well organized and kept interest high
1	2	3	4	5	The visuals, text, and other material was useful and relevant
Comments:					
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**Topic: Sampling and Analysis**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	
1	2	3	4	5	The information presented was useful and relevant to my work
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9
1	2	3	4	5	The facilitator was well organized and kept interest high
1	2	3	4	5	The visuals, text, and other material was useful and relevant
Comments:					
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# Environmental Compliance Inspection Training Workshop

Evaluation - Day Three

**Topic: Preventing Mistakes (Al's Junkyard)**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>	
1	2	3	4	5	The information presented was useful and relevant to my work	
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9	
1	2	3	4	5	The facilitator was well organized and kept interest high	
1	2	3	4	5	The visuals, text, and other material was useful and relevant	
Comments:						
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**Topic: Documenting Inspection**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>	
1	2	3	4	5	The information presented was useful and relevant to my work	
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9	
1	2	3	4	5	The facilitator was well organized and kept interest high	
1	2	3	4	5	The visuals, text, and other material was useful and relevant	
Comments:						
_____						
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**Topic: Enforcement Process**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>	
1	2	3	4	5	The information presented was useful and relevant to my work	
1	2	3	4	5	Adequate time was devoted to this topic Too Much? 9 Too Little? 9	
1	2	3	4	5	The facilitator was well organized and kept interest high	
1	2	3	4	5	The visuals, text, and other material was useful and relevant	
Comments:						
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# Environmental Compliance Inspection Training Workshop

## Evaluation - Overall Course

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>	
1	2	3	4	5	The meeting facilities were excellent	
Comments:						
1	2	3	4	5	Logistical arrangements were clear and met my needs	
Comments:						
1	2	3	4	5	The handout material was useful and applicable to my needs	
Comments:						
1	2	3	4	5	Breaks and lunch breaks were the correct length and time.	
Comments:						
<i>Facilitators (Rate from 1 - 5, with 5 being the highest)</i>						
1	2	3	4	5		
Comments:						
1	2	3	4	5		
Comments:						
1	2	3	4	5		
Comments:						
1	2	3	4	5	Others: _____	
Comments:						
Please note any other suggestions you have to improve the course (use additional paper if necessary)						
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## Environmental Compliance Inspections One Day Agenda

(Session numbers correspond with the material in the Three Day Course)

Session number (from full course)	Start Time <i>Length</i>	Title
-	9:00 <i>0:30</i>	Registration
1	9:30 <i>0:15</i>	Introductions and Welcome <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Outline agenda and logistics</li> <li>• Introduce speakers and attendees</li> </ul>
3	9:45 <i>0:45</i>	Environmental Compliance: The Goal <ul style="list-style-type: none"> <li>• Principles of compliance and enforcement</li> <li>• Compliance promotion tools</li> <li>• Relationships in enforcement process</li> </ul>
4	10:30 <i>0:30</i>	Role(s) of the Inspector <ul style="list-style-type: none"> <li>• Different types of Inspections</li> <li>• Ethical considerations</li> <li>• Responsibilities</li> </ul>
BREAK	11:00	<i>15 MINUTE BREAK</i>
5	11:15 <i>0:30</i>	Enforceability of Requirements <ul style="list-style-type: none"> <li>• Translating requirement into verifiable item</li> <li>• Different types of requirements</li> <li>• Evaluating requirement and implementation</li> </ul>
7	11:45 <i>0:30</i>	Collecting Evidence <ul style="list-style-type: none"> <li>• Verification and documentation</li> <li>• Different types of evidence</li> <li>• Evidence protection and control</li> </ul>
8	12:15 <i>0:45</i>	On-Site Activities <ul style="list-style-type: none"> <li>• Interaction with the company</li> <li>• Access to site</li> <li>• Site walk-through and visual inspection</li> <li>• Discussion of different participant's experiences</li> </ul>
LUNCH	1:00	<i>1 HOUR LUNCH BREAK</i>
10	2:00 <i>1:00</i>	Sampling and Analysis <ul style="list-style-type: none"> <li>• Planning for sampling</li> <li>• Representativeness</li> <li>• Ensuring quality of results</li> </ul>
12	3:00 <i>0:45</i>	Preventing Mistakes <ul style="list-style-type: none"> <li>• Small group exercise to find errors in sampling</li> </ul>
BREAK	3:45	<i>15 MINUTE BREAK</i>

**Environmental Compliance Inspections  
One Day Agenda**

<b>Session number</b> (from full course)	<b>Start Time</b> <i>Length</i>	<b>Title</b>
13	4:00 0:45	Documenting Inspections <ul style="list-style-type: none"><li>• Checklist vs. narrative format</li><li>• Tips for writing inspection report</li><li>• Report format and content</li></ul>
14	4:45 0:45	Enforcement Process <ul style="list-style-type: none"><li>• Translating discovery of violation to resolution</li><li>• Penalty calculation</li><li>• Negotiation and settlement</li><li>• Court process</li><li>• Resolution strategies</li></ul>
QUESTIONS	5:30 0:30	Any relevant questions for further discussion
ADJOURN	6:00	<i>ADJOURN FOR THE DAY</i>

# Environmental Compliance Inspection Training Workshop

## Evaluation

### Topic: Introduction

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
1	2	3	4	5	The session thoroughly explained the expectations for the course
1	2	3	4	5	The discussion informed you about other programs and problems
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### Topic: Environmental Compliance: The Goal

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### Topic: Role(s) of the Inspector

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**Topic: Collecting Evidence**

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**Topic: On-Site Activities**

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**Topic: Documenting Inspections**

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**Topic: Enforcement Process**

<i>Strongly Agree</i>		<i>Strongly Disagree</i>			<i>(Please circle appropriate response and write comments)</i>
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Comments:					

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## Evaluation - Overall Course

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Comments:					
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Comments:					
<i>Facilitators (Rate from 1 - 5, with 5 being the highest)</i>					
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Comments:					
1	2	3	4	5	
Comments:					
1	2	3	4	5	
Comments:					
1	2	3	4	5	Others: _____

Comments:

Please note any other suggestions you have to improve the course (use additional paper if necessary)